Waldron Conservancy District

MINUTES OF:
August 12, 2026
September 9, 2026 @ 5:00PM
Location: 205 West Washington Street
Waldron, IN 46182

CALL TO ORDER

Present:
Bruce Kuhn, President/Chair
Kevin Pruitt, Vice-President/Vice Chair
Brad Shaffer, Financial Clerk
Rick Haymond, Director
Cora Ortiz, Secretary/Office Manager
Les Day, Operator
Ronald Fuchs, Consultant

Absent:
David McCrary, Director

READING & APPROVAL OF MINUTES

The minutes of the July 8, 2026, meeting were reviewed by the Board. A motion was made to approve the minutes as written.
Motion made by: Rick Haymond
Seconded by: Brad Shaffer
Vote: Motion Passed. 4-0

OLD BUSINESS

-Approval of Revised Contract w/ Fleis & VanderBrink
The Board reviewed the revised contract with Fleis & VandenBrink for the Water Treatment Project. Following discussion, a motion was made to approve the contract as revised.
Motion made by: Rick Haymond
Seconded by: Kevin Pruitt
Vote: Motion passed. 4-0

Waldron Conservancy District

-Resolution for COE (Correction of Errors)
The board reviewed the Resolution for account corrections to be made by LGS & Office Manager, per SBOA that has been previously discussed. These corrections include bringing Fund 602 out of the negative as well as removing old adjustments from the Bank Rec that were made by previous staff. After a brief call with Suzy Bass with LGS, a motion was made to approve the COE.
Motion made by: Rick Haymond
Seconded by: Kevin Pruitt
Vote: Motion passed. 4-0

-Payroll/ State/Federal Taxes
Paychex offers a month-to-month billing option for their services. $49.20 per month to run our payroll. Their services include paying monthly & quarterly State & Federal taxes & end of year w-2's; along with weekly payroll. A motion to use Paychex for Payroll was made.
Motion made by: Kevin Pruitt
Seconded by: Brad Shaffer
Vote: Motion passed. 4-0

NEW BUSINESS

-Introduction of Proposed Budget & Setting of Public Hearing
The Board was introduced to the proposed 2027 budget for review. Following a brief discussion, a motion was made to set the mandatory public budget hearing for September 9, 2026 @ 4:30 PM; held at the 205 W Washington St.
Motion made by: Kevin Pruitt
Seconded by: Rick Haymond
Vote: Motion passed. 4-0

-Introduction of Proposed Rate Increase Resolution & Setting of Public Hearing
The Board was introduced to the proposed Resolution for the Rate Increase. Following a brief discussion, a motion was made to set a public hearing on the Rate Increase for September 9, 2026 @ 4:00 PM; held at 205 W Washington St.
Motion made by: Rick Haymond

Seconded by: Brad Shaffer
Vote: Motion passed. 4-0

-CORE

CORE Payments (credit card payment processing) is updating their software. They have requested our signature on their updated Terms & Conditions. After reviewing the Updated Terms & Conditions, a motion to approve was made.
Motion made by: Kevin Pruitt
Seconded by: Brad Shaffer
Vote: Motion passed. 4-0

-Geotechnical Investigation

Elisabeth from F&V sent 3 Bids for companies that do this type of work; evaluate soil before construction begins. After discussion, a motion was made to approve the contract with Alt & Witzig Engineering and authorize the Board Chair to execute and sign the agreement on behalf of the District.
Motion made by: Rick Haymond
Seconded by: Brad Shaffer
Vote: Motion passed. 4-0

-Board/Office Title Clarification

Per the guidance of District legal counsel, the Board officially clarified the titles of its leadership roles. Moving forward, the leading officers will hold the titles of **Chair/President** and **Vice Chair/Vice President** (formerly President and Vice President). Furthermore, the official record notes that the administrative title for Cora Ortiz is **Secretary/Office Manager** (formally Office Manager).

SUPERINTENDENT REPORT

The Monthly Operations Report for July 2026 was presented and reviewed by the Board and Les Day. Les Day read the report out loud and addressed any questions the Board

asked, if it were any. Attached to the minutes are a copy of the Operations Report for the Month of July 2026.

FINANCIAL & OFFICE REPORT

The Office and Financial reports were presented and reviewed by the board. A motion was made to approve the bills presented to be paid.
Motion made by: Rick Haymond
Seconded by: Kevin Pruitt
Vote: Motion passed. 4-0

PUBLIC COMMENTS

N/A

BOARD MEMBER COMMENTS

N/A

ADJOURNMENT

The regular Board Meeting was called adjourned at 7:45PM.

Waldron Conservancy District

ATTEST

1. _____
BRUCE KUHN, PRESIDENT

2. _____
KEVIN PRUITT, VICE PRESIDENT

3. _____
BRAD SHAFFER, FINANCIAL CLERK

4. _____
DAVID MCCRARY, DIRECTOR

5. _____
RICK HAYMOND, DIRECTOR

Recorded By:

_____ 9.9.24
CORA ORTIZ, SECRETARY/OFFICE MANAGER DATE

PO BOX 242
205 WEST WASHINGTON ST. WALDRON, IN 46182
www.waldronwater.com 765.525.9696 waldronwater@yahoo.com